

Honorable Chair and Members of the  
City Council Citizen Development and Enrichment Committee  
and the Torrance Unified School District Board of Education  
City Hall  
Torrance, California

Members of the Committee and Board:

**SUBJECT: Joint Meeting of the Torrance City Council Citizen Development and Enrichment Committee and Members of the Board of Education of the Torrance Unified School District**

### **RECOMMENDATION**

Recommendation of the City Manager and the TUSD Superintendent that the Torrance City Council Citizen Development and Enrichment Committee and Board Members of the Board of Education of the Torrance Unified School District:

- Review the paid services between the City and TUSD
- Provide direction to staff regarding the modification of the current Joint Use Agreement

### **BACKGROUND/ANALYSIS**

The City of Torrance (City) and the Torrance Unified School District (TUSD) have a long standing partnership for shared services and use of facilities. Both agencies have been working closely since 2009 to further create joint collaboration opportunities and efficiencies in an effort to share resources and seek ways to maximize savings for both entities. The current joint use agreement dates back to the late 1980s and requires a review to ensure all services and facilities are included with the intent to minimize cost for usage for core purposes. Staffs from the City and TUSD have been working closely to develop the following list of paid services:

#### **TUSD Charges to City for Facilities and Services**

**After School Recreation:** \$25 per week plus \$10 fee per week for custodial supply fee

- Arnold
- Carr
- Casimir
- Edison
- Hull
- Lynn
- Madrona
- Magruder
- Richardson
- Torrance Elementary
- Victor
- Walteria
- Yukon

### **Community Services/Recreational Services** at the High Schools:

Basketball: Saturdays: North, West and Torrance High Schools: Schools: Extra custodial @\$54 per hour \$100 custodial supply fee and \$10.50 floor maintenance fee per hour.

South High School: Facility Supervisor (@\$66 per hour and extra custodial (@ \$54 per hour, \$100 custodial supply fee per month and \$10.50 floor maintenance fee per hour.

Track Program: West High; (Facility Supervisor @\$66 per hour and Extra Custodial @ \$54 per hour if on the weekend)

City Track Meet: West High; (Facility Supervisor @\$66 per hour and Extra Custodial @ \$54 per hour if on the weekend)

### **City Charges to TUSD for Facilities and Services**

#### **General Services**

- The following information provides details on TUSD use and rental rates for facilities at the Cultural Arts Center for the period 1/1/12 – 12/31/12.

<b>Facility Name</b>	<b>Hourly Rate for TUSD Use</b>
Armstrong Theatre (includes Lobby rental)	M-Th: Free F-Su: \$50.00
Toyota Meeting Hall	\$50.00
Rec Center Auditorium	\$40.00
Rec Center Assembly	\$40.00
Torino / Entry Plazas	\$20.00
George Nakano Theatre	\$20.00
Garden Room	\$20.00

#### **Further details of Cultural Arts Center facilities usage by TUSD are as follows:**

- **Armstrong Theatre** - hosted six high school events, totaling 14 days of rental. There were also six middle school events, totaling six days of rental.
- **Toyota Meeting Hall** - hosted four high school sports banquets, two middle school leadership conferences, one middle school graduation dance, one high school fashion show, and one middle school band adjudication.
- **Ken Miller Recreation Center Auditorium and Assembly Rooms** - hosted twenty one (21) Adventures in Art rentals, comprised of five middle school events, ten elementary school events, and six various board meetings and brunches. Additional rentals in the Ken Miller Recreation Center included one high school sports banquet, and one PTA Council meeting.
- **Torino Plaza** - hosted two middle school leadership events, two Adventures in Art meetings, one middle school graduation dance, and one band adjudication. These events were in conjunction with corresponding Meeting Hall and Recreation Center rentals.
- **George Nakano Theatre** - hosted one high school band performance, and one PTA Council meeting.
- **Garden Room** - hosted one high school rehearsal, and one middle school rehearsal.

## **Police Department**

	<b>Football –</b> 4 hours per game	<b>Basketball –</b> 3 hours per game	<b>Dances –</b> 4 hours per dance	<b>Graduation –</b> 4 hours per graduation
West High School	2 Officers/ 5 Games	1 Officer / 10 Games	1 Officer/ 2 Dances	3 Officers & 1 Sgt.
South High School	2 Officers/ 5 Games	1 Officer/ 7 Games	2 Officers/ 1 Dance	4 Officers
North High School	2 Officers/ 5 Games	1 Officer/ 8 Games	1 Officer/ 2 Dances	4 Officers
Torrance High School	2 Officers/ 7 Games	1 Officer/ 11 Games	2 Officers/ 2 Dances	4 Officers

These are the hourly overtime billing rates effective July 1, 2012:

- Police Sergeant \$109.04/hr
- Police Officer \$77.70/hr

## **Summary of charges paid by TUSD and City**

### **TUSD Charges to City for Facilities and Services**

<b>Service</b>	<b>Annual Fee</b>
• After School Recreation	\$17,784
• Recreation Programs at High Schools	\$6,100
• <i>Anticipated cost for Youth Track/Cross Country - \$4,500 based on current TUSD rates</i>	
• <i>Anticipated cost for Basketball Program Fees - \$28,104 based on current TUSD rates</i>	
<b>City Total Charges Paid</b>	<b>\$23,884</b>

### **City Charges to TUSD for Facilities and Services**

<b>Service</b>	<b>Annual Fee</b>
• Cultural Arts Center facilities	\$37,354
• Police Support at High School Events	\$29,653
<b>TUSD Total Charges Paid</b>	<b>\$67,007</b>

It is the recommendation of the City Manager and the TUSD Superintendent that the Joint Committee provide direction to staff regarding the modification of the current Joint Use Agreement to incorporate the paid services included in this item.

Respectfully submitted,  
LeROY J. JACKSON  
CITY MANAGER



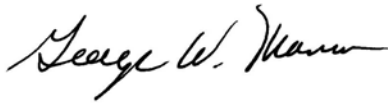
By \_\_\_\_\_  
Aram Chaparyan  
Assistant to the City Manager

CONCUR:



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LeRoy J. Jackson  
City Manager



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Dr. George Mannon  
TUSD Superintendent

**City Manager's Note:** If in the future the City Council and TUSD approve a new Joint Use Agreement that eliminates the charges outlined in this item, the City Manager will need to offset the City's operating budget for the General Services Department and Police Department to account for the loss of revenue of \$43,123. The loss of revenue may be addressed as part of the City's budget deliberation process.